

Panther Creek Baptist Church Facilities Use Policy and Procedure

We at Panther Creek Baptist Church are deeply grateful for God's faithfulness and how He has blessed us tremendously with beautiful facilities with which to love our church family and the neighborhood and community around us. Therefore, the facilities of Panther Creek Baptist Church are dedicated to love and serve others and to love and glorify God. Panther Creek is focused on a love for and to becoming like Christ, to fellowship with our church family, and to the love of others in our community. The Facilities Use Committee, following the enclosed guidelines, may grant the use of the facilities for purposes that provide benefit to the Panther Creek church family, neighborhood, or community as a whole. Use of facilities shall not be granted when it interferes with scheduled events or the beliefs or purpose of Panther Creek Baptist Church.

The Facilities Use Committee may authorize the use of Panther Creek for the following purposes:

Use of the Facilities

- **Panther Creek Church use**

Panther Creek or any member of Panther Creek will receive priority in scheduling events for any facility. The use of any facilities by our Panther Creek Church family can be for any of, but not limited to, the following:

- Fellowship and Meals.
- Exercise and recreation.
- Basketball/Volleyball.
- Housing in times of emergency or disaster.
- Viewing of movies or sporting events on a screen.
- VBS
- Anniversaries, showers, or family get togethers.
- Youth/Children activities.
- Educational events.

- **Community use**

Panther Creek is committed to displaying the love of God to our neighbors and community. We recognize that a key part of this is to be kind and hospitable to those around us through the use of our facilities. We desire to open our facilities for use by the community in need of a place for:

- Disaster Relief and Emergency Housing/Food.
- Gospel Music programs.
- Community meals.
- Babysitting and offering “day out” events for parents and Moms.
- Community talent shows.
- Housing for mission groups.
- Educational events.
 - Tax Seminars
 - Parental training
 - Marriage and relationship seminars.
- Anniversaries, showers, or family get togethers.
- Youth/Children activities.
- Educational events.

Hours of Operation

Monday, Tuesday, and Thursday	6:00 AM – 8:30 PM
Wednesday	6:00 AM – 8:00 PM
Sunday	1:00 PM – 4:00 PM
Holiday	Closed ALL major holidays. Check bulletin for closings.

Entrance To The PCBC Christian Life Center

Entrance and exit to the building will be through the front ONLY. Entrance can also be gained through the walkway or corridor, if it is necessary.

In an emergency, please use the nearest exit to you at the time.

Please check in / check out during entrance or exit with the facilities manager in the log located in their office.

General Guidelines

Anyone who wants to use the facilities or grounds must submit a completed building use for no less than seven (7) days prior to the event date and be approved by the church leadership team before the event will be placed on the church schedule. If a form is received less than 7 days prior to the event, the event will be considered and every effort will be made to accommodate; however, it will be difficult given the time necessary for review and approval.

We must remember that the activities and programs of all facilities at PCBC are a ministry of PCBC and are intended to reflect the character and values of Jesus Christ. Our goal in dress, speech, and conduct is to be an encouragement to those around us and not a stumbling block.

All individuals under 18 must have adult supervision when using the facilities.

Appropriate clothing should be worn at all times. Appropriate shirts are shirts which fully cover the chest and torso. Inappropriate clothing includes cut-off shorts, short aerobic tanks, and sports bras. Shorts should be appropriate in length.

Clothing with obscene or suggestive language will not be permitted.

Loose tank tops or T-shirts and cover short are required at all times when wearing lycra and spandex undergarments.

Degrading or negative remarks while using the facilities is not acceptable behavior.

Profanity will not be tolerated in any of the facilities.

Fire and safety regulations will be observed at all times.

All rooms used will be returned to their original setup that they were in prior to the event.

All lights will be turned off after the event and upon exiting the facility.

Trash will be bagged and taken to the trash dumpster south of the 7146 building.

Any unused drinks/food will be removed from the areas that were used.

Restroom areas must be checked, paper removed from floor, toilets flushed, and water faucets turned off before leaving.

No attachments to walls, fixtures, or floors which would deface or mar will be permitted, i.e. no tapes or nails. Please check with the facility manager for approved methods (*i.e. painter's tape, 3M foam mounting tabs*).

Spills will be cleaned immediately and reported to the facilities manager after the event. All doors will be secured upon leaving the facility.

Panther Creek Baptist Church is tobacco free. The use of tobacco and/or alternative nicotine product, or vapor product as defined in KRS 438.305 is prohibited in any facility on the grounds of Panther Creek Baptist Church.

Unless they are service animals or a part of a special planned event, animals are not to be brought into any of the facilities.

Alcohol is prohibited in or on any property or facility of Panther Creek Baptist Church. If it is found, the event will be immediately removed and a loss of eligibility to reserve facilities in the future will be warranted, regardless of membership.

Fees

With the exception of weddings, all fees associated with renting the building is by donation ONLY for all church members and non-members.

****NOTE:** The Facilities Use Committee will review ALL requests and inform the individuals or groups .

Kitchen Guidelines

Kitchen equipment and supplies are to remain in the kitchen at all times.

Everything must be cleaned, trash emptied, replacement liners put in cans upon leaving.

All kitchen equipment must be cleaned and returned to its proper place.

Ice scoops must be returned to the top of the ice machine.

Damaged kitchen equipment must be reported to the facility manager.

Any used towels, dish clothes, or tablecloths must be left in a pile on the bar of the kitchen upon leaving.

Gym Guidelines

Programmed activities will be given priority over open gym activities.

Only those wearing tennis or rubber soled shoes will be allowed to participate in recreation on the gym floor.

No dunking allowed on the basketball goals.

Gym equipment will be set up and taken down by the facility manager or authorized personnel only.

Aside from fellowship activities, only water for drinking will be allowed on the gym floor.

Decorations and flowers, if any, must be removed and disposed of.

For the walking track, all traffic will flow in one direction on the UK blue section of the floor. Traffic will flow clockwise.

Joggers will stay on the inside of the track. Walkers will stay to the outside of the track.

Please respect each other who may be walking or jogging at the time.

No eating or drinking (except for water) while on the track.

Wedding Guidelines

Weddings cannot be scheduled during regular activities held at the church.

The pastor of Panther Creek Baptist Church only does weddings for members of Panther Creek Baptist Church and their families. Other pastors are available and contact information will be provided.

According to our Constitution and Bylaws, only weddings that adhere to the Biblical principle will and can be conducted in any facility or property of Panther Creek Baptist Church. Panther Creek believes and affirms that the Biblical standard for marriage is between a man and a woman. Panther Creek does not recognize that transgender or homosexual relationships are in accordance with Biblical standards.

Music. If someone is needed to operate the music and video for a wedding, they can be retained for \$35.00 for the wedding.

Please remember that alcohol is forbidden on the property of the Panther Creek Baptist Church. Any alcohol discovered during the event will end the event, prohibit the parties from using the facility in future events, and forfeit any deposit or monies paid.